

Admission Notice (2017-18)

Khejuri College

Read the following instructions and be sure of the eligibility for applying in different courses [see Eligibility Criteria (at a glance), Admission Notice, Subject Combination Table and Prospectus portal] very carefully before submission of Application Form.

APPLICATION CHARGE :

Rs. 150.00 for a Single Honours Form (Excluding Bank Charge).

Rs. 100.00 for a Signal General Form (Excluding Bank Charge).

BANK CHARGE :

i) Payment made through online payment.

NOTE : * Fees once paid will not be refunded.

PLEASE REMEMBER (for future correspondence) :

Applicant's User Id : Auto-generated Application Id No. (mentioned in their printed Form)

Applicant's Password : Applicant's Date of Birth (DD/MM/YYYY)

APPLY IN DIFFERENT COURSES :

Apply in Honours Course : The applicants, who are willing to apply in Honours Course, have to use "APPLY IN HONOURS" button.

Apply in General Course : The applicants, who are willing to apply in General Course, have to use "APPLY IN GENERAL" button.

SUBJECT CHOICE :

For Honours Course : The Honours candidates have to select One Honours Subject and Two General Subjects as per the Subject Combination Table

For General Course : The General candidates have to select Three Gen. Subjects as per the Subject Combination Table.

Hon's Course	General Course					
B.A.	Group-A	Group-B	Group-C	Group-D	Group-E	Group-F
Bengali English Sanskrit Sociology History Education	Bengali	History Sociology	Pol. Sc. Music Anthropology	Phy. Education Sanskrit Defence Studies *	English Geography Education	NSS

*If an applicant opts for Defence Studies, there is a minimum height criterion of 66 inches for boys and 60 inches for girls.

Hon's Course	General Course				
B.Sc.	Group-A	Group-B	Group-C	Group-D	Group-E
Aquaculture management Zoology Geography	CBCS-1	CBCS-2	Communicative English	Environmental Studies	

- NOTE :**
- i) Applicants may choose General Subject(s) as per their choice. But finally the said subject(s) will be offered to him/her on availability or eligibility at the time of admission.
 - ii) Students must not select that subject(s) in Honours in which he/she has failed in H.S./Equivalent level.
 - iii) Students must not select that Lab.-based subject(s) as one of their combination subject in which he/she has failed in H.S./Equivalent level.

All the Fields are mandatory. Incomplete Forms will be treated as cancelled.

STEP-BY-STEP PROCESS :

STEP 1 : (FORM SUBMISSION)

Before filling in Form, applicants have to scan their recent passport size color photo for uploading it in the Form by using CHOOSE FILE button (picture size should not more than 100 kb). They have to click "APPLY ONLINE" button to submit all data very carefully.

STEP 2 : (FORM CONFIRMATION, PAYMENT APPLICATION FEES AND PRINT FORM & PAYMENT BANK CHALLAN)

After submitting that, a Confirm Page of the Form will be displayed in the monitor for Confirmation of all data by the applicants and they have to select Payment Option "Offline Payment" for payment of the Application Fees.

(Applicants may click "BACK" button for any correction, and submit again)

i) PAYMENT THROUGH OFFLINE : If the applicants wish to deposit requisite Application Fees through online payment, they have to click "Payment Mood" button and fill up proper details and amount.

NOTE : Without payment of Application Fees, No forms will be considered for Merit List.

STEP 3 : (PAYMENT STATUS CHECKING)

Applicants are advised to check the Payment Status of their Forms after two days from the date of depositing of all document in the College, through "PAYMENT STATUS" button by using their **Application ID No. as User ID and Date of Birth as Password**. The Form will be displayed as "**PAID**"; otherwise, it will be displayed as "**UNPAID**". If the Form is not displayed as "PAID" even after two working days from the date of depositing of application Form in College, the applicants are advised to contact with the Bank and College and take necessary steps within 12.06.2017 by 4.00 p.m. positively. Only "PAID" Forms will be considered for Merit List.

(For Example : If an applicant deposits Application Form on 02.06.2017 through online payment, he/she will be able to check the Payment Status of his/her Form on 04.06.2017)

NOTE : After completion of STEP 3, applicants are advised to follow the Merit List and Admission Notice that will be published in this website (www.khejurcollege.in). Nothing is required to be sent to the college.

PRINT DUPLICATE APPLICATION FORM & BANK CHALLAN :

Applicants may take print out of Duplicate Application Form and Bank Challan through "PRINT DUPLICATE APPLICATION FORM & BANK CHALLAN" button by using their Application ID No. as User ID and Date of Birth as Password even after Form Submission.

CORRECTION OF SUBMITTED FORMS:

Applicants may edit/correct their Forms (Except Date of Birth) through **CORRECTION OF SUBMITTED FORMS** button by using their Application ID No. as User ID and Date of Birth as Password in any time within 12.06.2017 by 4.00 p.m. They have to print the edited/corrected Application Form and submit it to the college office at the time of admission.

MERIT POINT CALCULATION FORMULA :

Merit Point = i) For Honours Course : Merit Point = X+Y (Here X stands for the 10% of Marks in Aggregate in best of five in H.S./Equivalent course, and Y stands for Subject/Allied Subject Marks.)
ii) For General Course : Merit Point = Aggregate marks of best of five in H.S. / Equivalent course.

If a candidate passes H.S./Equivalent Exam. with practical based subjects and wishes to apply in English/Bengali Honours, his/her Merit Point is to be calculated proportionately by deducting marks obtained in the practical examination.

IMPORTANT DATES :

NOTE : Applicants have to complete all the steps/process of Online Application (i.e. Form Submission, Depositing/Payment application fees, Correction of Submitted Form etc.) within 30.05.2016 by 4.00 p.m. positively. No steps/process will be entertained after 30.05.2016. by 4.00 p.m.

Activity	Date
Online filling up of Admission Forms by the candidates.	02-06-2017 to 12-06-2017
Preparation of merit list.	13-06-2017 to 15-06-2017
Date of publication of provisional merit list.	16-06-2017
Date of publication of final merit list	20.06.2017
Date of admission (Hons. & General).	21-06-2017 onward
Last date of admission into 1st year classes	10.07.2017
Commencement of 1st yr. classes	11-07-2017
Last date of change of subjects	11.08.2017
Filling up of Registration Forms by the student in the college	Up to 04.09.2017
Last date of Submission of Registration Forms by the college to the University for verification	11.09. 2017
For verification of Registration Forms by the Registrar Department.	12-09-2017 to 22-09-2017
Date of submission of Registration fees without fine by the College	11-10-2017 to 16-10-2017
Date of submission of Registration Form and fees with delay fine @ Rs.100/- per candidate by the College	17-10-2017 to 31-10-2017
Submission of Registration Form to the University with super delay fine @Rs 500/- per candidate by the College	01.11.2017 – 17.11.2017

HELP DESK AND HELP LINE :

If any difficulty arises in applying online, students may feel free to visit the college and contact with the **ADMISSION OFFICE HELP DESK** during application period. Technical support will be provided in the application process. **HELP LINE : 03220-219126, 9647271722 (11.00 a.m. to 5.00 p.m. except holidays)**

Subject-wise Eligibility Criteria (At a Glance)

Of Khejuri College For admission to the B.A. /B. Sc. (Honours & General)

Year – 2017-2018

Subjects	Eligibility Criteria
Bengali(Hons)	Either 45% in aggregate or 50% in Bengali
English(Hons)	Either 45% in aggregate or 50% in English
Sanskrit(Hons)	Either 45% in aggregate or 50% in Sanskrit
History(Hons)	Either 45% in aggregate or 50% in History
Education(Hons)	Either 45% in aggregate or 50% in Education
Geography(Hons)	Either 45% in aggregate or 50% in Geography
Sociology(Hons)	Either 45% in aggregate or 50% in Bengali
Aquaculture Management & Technology(Hons)	Either 45% in aggregate or 50% in Biology
B.A. (General)	Higher Secondary Passed

Work Flow Diagram

First of all, be sure of the ELIGIBILITY for applying in different courses very carefully. Then

